



CATHOLIC DIOCESE OF PORT PIRIE

CODE
OF
CONDUCT

Approved by:

Date: May 2020

A handwritten signature in black ink, appearing to read 'Greg O'Kelly SJ', is written over a light blue circular stamp.

Bishop Greg O'Kelly SJ

Policy Number: HRPOL001

Review Date: May 2025

CODE OF CONDUCT

Policy Vision Statement of the Diocese of Port Pirie

The Catholic Diocese of Port Pirie takes seriously its duty of care for those who entrust themselves to it. The Diocese ensures the health, safety and welfare of all participants in programs and activities across the Diocese. It also recognises and encourages the significant role that the church community plays in the provision of an environment that nurtures the wellbeing of children, young people and those who are vulnerable.

The Diocese is a child safe organisation, which reflects Gospel values in providing children, families and individuals with a welcoming, nurturing, child-friendly environment, free from risk of harm. The Diocese aims to provide a safe environment for all.

Statement

The Catholic Diocese of Port Pirie is committed to a Code of Conduct to be observed by all clergy, religious, employees, volunteers and participants who contribute to the various functions and activities of church life throughout the Diocese.

The aim of this Code of Conduct is to maintain the expected ethical levels of respect and care for all people.

In the performance of their duties, diocesan clergy, religious, employees, volunteers and participants are expected to support the policies and procedures, vision, purpose, values and service delivery principles that underpin the Diocese.

Code of Conduct

All clergy, religious, employees, volunteers and participants within the Catholic Diocese of Port Pirie are required to:

- Act honestly and with integrity in the course of the duties they conduct for the Diocese of Port Pirie, and comply with standards of behaviour in line with the documents 'Integrity in Ministry' (<https://www.catholic.org.au/documents/1344-integrity-in-ministry-2010-1/file>) and 'Integrity in the Service of the Church'. (<https://www.catholic.org.au/documents/1345-integrity-in-service-of-the-church-1/file>).
- Act with due care and diligence in the course of their role and responsibilities.
- Treat everyone with respect and courtesy, without harassment of any kind.
- Follow the grievance process outlined by the Diocesan Grievance Policy when addressing any conflicts which may arise in the Church workplace.

- Comply with the requirements of all policies and procedures which contribute to and ensure a respectful and safe environment for all people.
- Act in a manner that will not discredit the Diocese or individuals within the Diocese by refraining from making negative or inappropriate comments or by inappropriate behaviour.
- Comply with the Work Health and Safety requirements and policies and procedures of the Diocese.
- Comply with the 'Information and Communication Technology Policy' with specific reference to social media, internet and appropriate mobile phone usage.
- Comply with any lawful and reasonable direction given by a person who has the authority to give the direction.
- Comply with the confidentiality requirements of the Diocese.

Responsibilities to Children and Young People

The Catholic Diocese of Port Pirie (CAA) is committed to the care, wellbeing and protection of children, young people and the vulnerable. It recognises the dignity of each individual and shares responsibility, with their families and the broader community, for their care, wellbeing and protection.

Child protection is the responsibility of every adult.

Your responsibilities are to:

- Be familiar with and comply with the Best Practice Guidelines for Diocesan Clergy, Religious, Employees and Volunteers Interacting with Children and Young People and maintain clear boundaries about appropriate behaviour with children and young people (access guidelines at <https://adelaide.catholic.org.au/our-people/child-protection/policies-and-resources>).

