



Catholic Diocese of Port Pirie



# CLERGY/RELIGIOUS With Declarations from OVERSEAS

This form should be completed by all visiting Clergy / Religious from other Dioceses from **overseas** PRIOR to providing religious services within the Catholic Diocese of Port Pirie. The completed form should be forwarded to:

**Diocesan Office** [profstd@pp.catholic.org.au](mailto:profstd@pp.catholic.org.au)

OR

via mail to **Port Pirie Diocesan Office, GPO Box 1206, Port Pirie SA 5540**

Clergy/Religious Individual Details	
Full Legal Name	
Religious Name & Title	
Date of Birth	
Mobile Number	Email address
Postal Address	
Church Authority Details	
Current Diocese or Religious Congregation	
Church Authority – Name of Bishop/Vicar General/Provincial	Email address
Details of Visit or Appointment	
Date(s) of visit or Appointment Date	
Total Duration of Visit (days)	
Parishes/Schools in Diocese of Port Pirie in which services are being provided during visit	
Reason for Visit <i>(e.g. Presiding/Concelebrating Mass, attending/ Presenting at a workshop/conference, Studies/Mission work, Youth Ministry/Retreat)</i>	
Confirmation of Good Standing	
Individual Declaration	<i>Must accompany this form</i>
Statement by Church Authority	<i>Must accompany this form</i>
Police Certificate <i>(only required if visitation is more than 10 days)</i>	
Country of issue <i>(Document to be attached)</i>	
Date of issue <i>(must be less than 6 months from the date of issue)</i>	
Itinerary of visit <i>(only required if visitation is less than 10 days)</i>	
Itinerary <i>(Must be attached)</i>	

**Please note:** In the event that a visit or appointment exceeds 30 consecutive days in a calendar year, a Working with Children Screening in South Australia will need to be undertaken.

**FOR SCREENING AND AUTHORITY OFFICE USE ONLY**

<p><b>Declarations</b></p>	<p><i>Result of Check (tick one)</i></p> <p><input type="checkbox"/> Individual Declaration received</p> <p><input type="checkbox"/> Statement by Church Authority received</p>
<p><b>Itinerary</b></p>	<p><input type="checkbox"/> Received</p>
<p><b>Police Certificate</b></p>	<p><input type="checkbox"/> Not Required (visit under 10 consecutive days)</p> <p><input type="checkbox"/> Sighted &amp; verified current check issued overseas</p> <p><input type="checkbox"/> Verified additional SA WWCC</p> <p>WWCC number .....</p> <p>WWCC Expiry Date .....</p>

**SYSTEM UPDATES**

<p><b>Update Register</b></p>	<p><b>Date:</b></p>
<p><b>Notification to SAVA</b> <i>(new appointments only)</i></p>	<p><b>Date:</b></p>